



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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Memorandum

TO: Operations Committee

DATE: November 7, 2008

FR: Executive Director

W.I.: 1222

RE: Contract Amendment – 511 Rideshare: PB Americas, Inc.

Staff requests approval to amend the 511 Rideshare contract with PB Americas, Inc. (PB) in the amount of \$390,000 for a three-year period for additional rideshare services the employer outreach.

Background

The 511 Rideshare program provides transportation consulting services to employers throughout the region. MTC delegated these services to counties that are willing and able to provide them. 511 Contra Costa, Peninsula Traffic Congestion Relief Alliance, San Francisco Department of the Environment and Solano/Napa Commuter Information provide employer services in their respective counties; the regional 511 Rideshare contractor provides services in the remaining four counties. To date, the regional 511 Rideshare contractor has provided limited support to the delegated counties to provide specialized GIS mapping and surveys for employers. Partly due to an increase in “green” business practices and workplace commute programs and partly due to the declining economy, employers have expressed increasing interest in these services. The delegated counties have requested throughout the region that the regional Rideshare contractor provide more of these services. This contract amendment provides funding to support one additional staff person for the remaining three years of the regional rideshare contract to carry out these tasks as well as provide general IT support services. Funds for these additional services will come from the program’s reserve.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with PB Americas, Inc., for \$130,000 per year, in an amount not to exceed \$390,000 (for a three year period) for additional rideshare services as described above.

Steve Heminger

SH:SH

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Contract Amendment

Work Item No.:	1222
Consultant:	PB Americas, Inc. Oakland, CA
Work Project Title:	511 Regional Rideshare Program
Purpose of Project:	Rideshare operations
Brief Scope of Work:	Provide specialized GIS mapping and surveys for employers.
Project Cost Not to Exceed:	\$390,000 (this amendment)
Funding Source:	CMAQ
Fiscal Impact:	None.
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with PB Americas, Inc. and the Chief Financial Officer is authorized to set aside funds up to \$390,000 for such contract subject to annual budget approval.
Operations Committee:	<hr/> Sue Lempert, Chair
Approved:	Date: November 14, 2008